



Board members present at meeting: In person at HLA: Bettianne Ford, Bernd Liesenfeld; **on Zoom:** Whitney Augustine, Sharon Sperling, Sheila Crapo. **Others:** Suzanne Borganelli, Renee Long, Rebecca Carr, K Janisch and J Weissler. Meeting convened at 4:00 pm, adjourned 6:07 pm.

- **Minutes from previous meetings:** reviewed and approved mins by unanimous consent, with revision to more accurately record board approval on the fence project at up to \$15k.
- **Reviewed HLA by-laws** for consistency, and BOD member credentialing.
- **Fence:** approved previous meeting. Quote is under budget and starting construction 8/1 to be completed by the time students arrive.
- **Gate:** New gate to be installed by North wing of school – as agreed with district security chief and fire marshal, partly funded by hardening grant, to be completed by Feb 2026. Planning to review budget permission in October meeting.
- **Budget for year end review.** Principal Borganelli has prepared previous year budget for audit review – with Kattell as previous years. Audit is starting and Borganelli will support the audit process since Long did not oversee or manage the audit period.
- **Principal(s).** Discuss transitions
 - Final report Borganelli. Borganelli will be providing support for audit and budgeting activity.
 - Liesenfeld moved to empower Principal Long to contract Principal Emeritus Borganelli for support activity for audit and for budget activity up to \$5,000. Sheila seconded. All approved.
- **Review CPA reports and spending, as well as district financial updates.** Any surprises? Review enrollment also.
- **Operational update on staff roles.** Listing of all staff and roles for 2025-26
 - Admin:
 - Principal- Ms.Long
 - A.P./PE - Mr.Weissler
 - Admin. Assistant-Rebecca Carr
 - After School Director-Mr.Damon
 - Instructional – grades.
 - Kdg. Para- Mrs. Fawcett, Teacher- Mrs. Smethers
 - 1st- Mrs. Rumore
 - 2nd- Mrs. Erskine (sp?)
 - 3rd- Mrs. McGriff
 - 4th-Ms. Reda
 - 5th- Mrs. Acevedo
 - Instructional support
 - ESE/ESOL/Art/Music- Ms.Katje
 - Reading Intervention- Mrs. Griffith
 - Math Intervention- Mr. Tierno
 - Substitute/Volunteer Coordinator/Lunch Room Manager-Julie Williams
 - After School Counselors
 - Lead Counselor- Sage Johnson
 - Kyle Parker
 - Annalisa Chapman
 - Jade Islam
 - Michael Archibald

- School Guardians- Mr. Karcinski, Mr. Perkins
- Public registered or attended for comments. nobody

New business

- **Comprehensive reading plan:** Long presented the [required] comprehensive reading plan. Liesenfeld moved to approve compr. Reading plan. Sheila seconded, all approved.
- **Employee and student handbook.**
 - Reviewed policies provided by state statute (updated this year) on personal devices (WCD – Wireless Communication Devices).
 - Discussed various passages to ensure that policies are compliant with district as well as fair for student and parent needs.
 - Tardy and absent policies discussed.
 - Dress code discussion – following district language with clarifications.
 - Clarifications on misconduct and definitions for threats and violence.
 - Employee and student handbook approved pending discussed revisions. Sheila moved to approve, Liesenfeld seconded, all approve.
- **Safety plan: to be voted in next meeting.** Will NOT be public but is provided to district and Law enforcement offices.
- **New support (separate from above staff listing).**
 - Mental health services will be provided through Nook, per principal Long summary: The Nook Inclusive Therapeutic Center will provide Healthy Learning Academy with 7–8 hours per week of on-site behavioral, emotional, relational, and mental health support during the 2025–2026 school year. Services include classroom observation, behavioral interventions, staff training, group and short-term individual counseling, and crisis consultation. The Nook will handle caregiver consent and documentation for any direct clinical services. The Academy will pay \$600 per week (about \$80/hour) via monthly invoices, with no billing during school breaks. The contract runs from August 4, 2025, to May 29, 2026, and can be terminated by either party with 30 days' notice. Principal Long will search for a permanent school counselor in the meantime.
- **Principal reports** – append for web.

Board meetings scheduling update: by Zoom / in person –

- August meeting: 8/26/25 4pm in person or by zoom
- September meeting 9/23/.25 4pm in person or by zoom.