



**Board members present at meeting:** In person at HLA: Bettianne Ford; On zoom: Bernd Liesenfeld, Sheila Crapo, Whitney Augustine by Zoom.

**Others:** Suzanne Borganelli (in person), Rebecca Carr and Katje Janisch by Zoom. Meeting convened at 4:05 pm, adjourned 4:47 pm.

**By Agenda Items.** Board actions in underline

### **Old Business**

- Approving Meeting minutes from March 25th, 2025 meeting. Whitney moved to approve, Sheila seconded – all approved.
- Approving Meeting minutes from April 8th, 2025 special board meeting. Sheila moved to approve, Whitney seconded – all approved.
- No additional agenda items required a voting action.
- **Principal Search:** The Indeed advertisement to search for a replacement Principal Borganelli, due to her upcoming retirement, was placed online today, 4/29/2025. Applicants must go to the HLA website to complete their application.
  - Ad does not have a specific start date listed but the Board agreed the goal was to have someone in place by July 1, 2025.
  - Bettianne will be collecting the application packets and will download into a shared Google folder so entire Board has access.
  - The Board has set a special meeting on 5/19/25 at 4 PM to review applications and resumes as well as set interview dates. Time changed from 4:30 to give extra time to review documents.
  - As of the end of the meeting, 4 applications had been received.
- **Charter Renewal:** The contract for HLA's 10 year renewal was received from ACPS on 4.25.25, officially signed by the Board chair on 4.29.25 and will be returned to the district by Principal Borganelli.
- **Return of Early Release Wednesdays:** The HLA Board previously approved returning to weekly Early Release Wednesdays for the 2025-26 SY at the 4/8/25 Special Board Meeting. Since then, ACPS sent a memo reinstating Early Release Wednesdays for ALL schools beginning immediately. HLA will adhere to this new schedule for the remainder of the school year.
- Additional Old Business: none currently.
- Public registered or attended for comments. nobody

### **New Business items**

- **Board Liaison Report-**Ms. Katje read a letter into the record from Ms. Kim Friar (3<sup>rd</sup> grade teacher) formally announcing her expected retirement as of June 5, 2025.
- **CPA Reports-March 2025:** Received from CPA on 4.28.25 and uploaded into ChartersLink as required (every 3 months due to High Performing status). Principal Borganelli will review with Board Treasurer S. Sperling.
- **Personnel:**
  - Principal Borganelli indicated that Ms. Friar's replacement is in the process of being determined and also noted that HLA will be looking for a new 5<sup>th</sup> grade teacher soon.

- There is a new fingerprinting process required by the State of Florida & ACPS requiring registration through the Background Screening Clearinghouse. HLA is the first Charter School in Alachua County to officially register and will process Board and faculty/staff members requiring renewal prints using the new process. Current cost to the school is \$89.
- **Employee Salary Proposals** are coming soon; Principal Borganelli is waiting on some additional information from ACPS soon, including confirmation of a recent additional FTE deposit. She will share with the Board as soon as possible.
- **Principal's Report:**
  - Principal Borganelli notified HLA families about her intention to retire last week. Bettianne, as Board Chair, followed with a letter from the Board.
  - There were many successful field trips and school events including Lunch on the Lawn, Field Day, and Camp Crystal.
  - Family Focus Hour this week is Safe & Secure Schools. Participants receive one hour of volunteer "credit" for attending.
  - Enrollment is projected at capacity for 2025-26. Enrollment tours are continuing and Kindergarten meet & greets occurred for HLA's 18 new Kindergarten students. Principal Borganelli noted that the fillable enrollment forms are working very well.
  - Parents have been very generous to teachers and staff this week for Teacher Appreciation Week.
  - Facility improvement goals for this summer: irrigation, turf for the field, fencing (requires reaching out to the neighbor), window tinting for the back part of the school and touch up painting where necessary.
  - Important Dates: May-state testing, May 30<sup>th</sup>- 5<sup>th</sup> grade graduation, June 3<sup>rd</sup>- last day of school, June 5<sup>th</sup>- last day for teachers.
- **Other New Business Items:** The Board will look into providing an appreciation breakfast (Breakfast of Champions) for all staff members on June 4, 2025 at 8AM prior to CPR training. Sheila will lead a search for sponsors.
  - Previous Board appreciations this school year include a chicken lunch sponsored by Sheila and the Girls Club and handmade ornaments from Bettianne.
- Public registered or attended for comments. nobody

**Board meetings scheduling update:** by Zoom / in person –

- May 19, 2025-Review of Principal Applications/Set Up Interviews
- May 27, 2025- Budget/Salaries/Contracts 25-26
- June 24, 2025-Items needing voting on for 25-26 school year