

**Board members present at the meeting:**

In person at HLA:

Zoom: Sharon Sperling, Sheila Crapo, Bettiane Ford, Tiffani Ray, Bernd Liesenfeld,

**Others in attendance:** Suzanne Borganelli, Karen David, John Weissler and Rebecca Carr, Katje Janisch

Meeting convened at 4:08pm, ended 5:13 pm (ish).. Board actions in underline

**Agenda Items.**

- Meeting minutes from the August 2023 meeting were reviewed and approved. Sharon moved to approve, Sheila seconded – all approved.
- Notes on Minutes: SB will be providing feedback on Minutes from auditor, asked for a ‘tightening and improvement’ of the minutes. Seeking the desired format for auditing as the provided feedback is not actionable, but BOD is amenable to constructive changes to improve readability and usefulness of minutes.
- Budget and funding.**
- Reviewed the overview of 2023-24, as amended with recently received updates to funding amounts (i.e. FTE). Office personnel was amended to correct changes based on actual staffing.
  - Notes from auditor:** Auditor Kattel had comments on amendments to previous year budget, and concerns. There were significant modifications to the ‘real’ budget, as compared to the proposed and submitted in 2022 version. These were based on funding, capital improvements, and consequently expenditures based on higher-than-anticipated incomes from certain sources, etc. In short, HLA had elected to be conservative in projections and did not include one Mill and ESSER funding that was anticipated but not certain at the time of submission. Comparing unreconciled versions of the budgets appears to result in a \$160k shortfall, which is NOT real. The problem appears to be with submission and version control of the budget updates as opposed to being an actual financial issue, because the higher spending was driven by higher income. The school accountant, Sharon Fouracre, apparently submits budget versions in the format required by district, but those submissions have not been actively reviewed by BOD. There appears to be a disconnect in the versions submitted and updated compared to what the auditor has seen. Principal is reviewing and the plan is to tighten interaction between BOD and accountant Fouracre, in coordination with auditor so that school needs are better met.
  - BOD action on budget: extraordinary meeting to reconcile budget from proposed ‘22 to actual ‘23 and to harmonize activity between our paid financial people going forward.
  - TSIA:** certain of the teachers will be receiving an increase to new base salary of \$48,008. District is still working to achieve \$47.5k min target. Board action: approve payments (retroactive payment to meet annual salary) to teachers based on worksheet (and funding) provided by the district. Sheila moved, BL seconded – all approved.
- Construction and capital improvements notes and updates.**
  - AC update completed and paid for.
  - Concrete slab and shed work: still in progress after all the jobs that were executed. The AC repair jumped ahead due to real urgency to sustain operational environment.
- New business:**
  - Board Liaison had nothing to report for complaints or incidents. No public comments or complaints.
- Principal evaluation:** began executing during meeting and completed.
- Board meetings scheduling update:** by Zoom / in person –Special meeting Oct 6, 1pm, next regular Oct XX.