

Healthy Learning Academy Board of Directors  
Meeting Minutes November 16, 2021. Draft version

**Board members present at the meeting:** Jacqueline Swank, Sheila Crapo, Sharon Sperling, Bernd Liesenfeld, and Bettianne Ford. **Others in attendance:** Suzanne Borganelli, Rebecca Care, Katje Janisch, Karen David, William Karcinski  
(I may have missed one)

Meeting convened at 4:05, Bettianne presiding and notetaking for Bernd.

### Agenda Items

- Meeting minutes from the October meeting were reviewed and approved as written. Jacqueline moved and Sheila seconded.
- Old business: Board Liaison had nothing to report
- Masks – ACSB voted on November 10<sup>th</sup> to allow parents the option to complete a form to opt their child out of masking. Suzanne sent out an email informing parents on 11/11. To date, 25 children have opted out. Faculty/staff still masking.
- TSIA – Our base is \$44,150 – 44,549 – increased according to the guidelines district gave us. We have submitted our report and it will be sent to DOE on December 1<sup>st</sup>. Teachers will be paid retroactive to July.
- School Bus – We were gifted the bus through a lottery by ACSB and we are paying to store it right now. Suzanne recommends we pass the gift on to a charter school who may need it more than we do and can better afford the maintenance, insurance, storage, etc., since we can't sell it. Suzanne will thank the district for the opportunity and inform them of our plan to pass the gift on. Suggestions were given and Suzanne will follow up with other charters.
- Financial Reports –
  - Sharon Fouracre provided the August and September financial statements. Suzanne noted that ESSER II funds and 1 mill funds are not included on the P& L statement, since those were separate budgets.
  - She asked Sharon Sperling for guidance on when to amend the budget. She is waiting for our new worksheet that reflects our new #s – 106.
  - She is now working on the ESSER III funds and has to have it submitted by November 30<sup>th</sup>. \$46,000 must be spent on evidence based interventions (reading/math, etc.) Remainder may be used for facility repairs – doors, sterilization and sanitation, intervention room improvements and possible addition of a space outdoors for intervention activities. We have a new liaison at ACSB – he visits the school periodically.
  - Highlights from the Principal Report – Winter Holiday Program is on December 14<sup>th</sup> – an outdoor stage at Tioga. Parents will have option of having their kids mask since they will be singing.
- Other – Jacqueline asked about the letter we were sent by Mr. O'Donnell the 4<sup>th</sup> grade teacher, since she couldn't open it. Suzanne explained that he resigned due to family needs. He provided the robotics classes. Other teachers are considering taking that over but not firm yet. Jacqueline will check to see if any education or engineering students at UF might want to volunteer to assist and provide that info to Suzanne.
- Bettianne asked Suzanne to send out items to be added to the long range plan prior to the January board meeting
- Board meetings: No board meeting December; January 18<sup>th</sup> 4 pm; February 15<sup>th</sup> 4 pm.
- Meeting was adjourned at 4:50 pm

Bettianne Ford