

Board members present at the meeting: Jacqueline Swank, Sharon Sperling, Bernd Liesenfeld, and Bettianne Ford.

Others in attendance: Suzanne Borganelli, Rebecca Carr, Karen David, William Karcinski, Katje Janisch,

Meeting convened at 4:03, ended 5:20pm

Agenda Items

- Meeting minutes from the January meeting were reviewed and approved as written. Sharon moved and Jacqueline seconded.

Old business: Board Liaison had nothing to report.

- FTE audit: there is a serious finding that the auditors were not able to verify students because the cited HLA for having admin rather than teachers record attendance into Skyward, and propose to dock monies for that. Long discussion is compressed below:
 - Responses: contact law firm for some guidance (Bettianne to follow). Review requirements with auditors on what the response can be. The entry process used is because as a charter school we have a different process, and it was also pandemic precaution related.
 - Sharon Sperling looked up the cited regulation noted in the audit, and it does NOT support the assertion that the use of admin staff to record attendance is outside of the regulations. The cited rule in the audit letter is SBE Rule 6A-6.0903 From Sharon:

This is the handbook referenced by the auditor as "Regulatory Citation" in the report.

See page 9: "It is the responsibility of the school district to define a particular time of the school day that daily attendance will be taken for PK–12 students. Daily attendance must be taken at that time for all students in the school. It is the responsibility of the teacher **(or other individual as designated by the school principal)** taking daily attendance to determine which student(s) on the official school rolls are absent."

- Further, there is a proposed adjustment to FTE, but there is no basis presented for the proposal so it is impossible to evaluate the audit letter coherently.
- On long range goals many of the personnel have been unavailable during the short interval between board meeting Jan and Feb, so little progress on long range plans. Note that most long range projects are planned for summer so there is not current urgency.
- Robotics goods have been inventoried and planning to use UF students for summer program.
- On public comment: HLA always identifies board meeting info in school newsletters and on website to allow public participation and comment.

New business:

- Volunteering allowed to resume March 1, 2022
- Financial Reports –
 - ESSER funding being implemented. There was an opportunity to exercise an option to put teacher funding for retention into the ESSER funding and HLA invoked that option.
- Board meetings: March 15th and April 19th, always 4 pm by Zoom.