

2021 05 19 Wednesday – final minutes reviewed 6/9/21

HLA board meeting – by Zoom.

Present: Bernd Liesenfeld, Sharon Sperling, Jacqueline Swank, Bettianne Ford, Sheila Crapo, Non-BOD present Principal Borganelli, Amber Matts, Rebecca Carr, Karen David, Katje Janisch, Bill Karcinski. *Mike Collins not present and has tendered his resignation from HLA BOD after this school year.*

Started / Ended: 4:05pm called to order. Adjourned 5:40 pm.

Old Business and continuing

- Reviewed April 2021 meeting minutes.
 - **Bettianne moved to accept Minutes**, Sheila seconded. All approved.
- School improvements executed and noted.
 - New improvements
 - Picnic tables fundraising completed and tables are being purchased (also nameplates for donors).

Operational for school, including budget

- Currently 93 B&M students and 12 DA. = 105. Our estimate worksheet shows 103 only, but this can be corrected presumably.
- Mask mandate has been lifted at state level. Unclear what requirements are able to be imposed. SBAC guidance is to wear masks in buildings, and HLA is intending to follow SBAC guidance.
- Suzanne is attending guardian training in the summer, - this requires shifting meetings to Weds for next while – reflected in scheduling below.
- Summer camp is planned (summer is short at only 6 weeks this year). Working on summer camp mask requirements for indoor activities – looking to SBAC guidance on this.
- District charter school monitoring is currently ongoing.
- EOY (End of year) testing is currently ongoing to assess student performance this year (clarification: this is internal testing and used for internal assessment).
- Tax return completed timely. Note that the accountant only provided this at the last minute leaving too little time for board member review for signing. Need to improve performance from accountant.
- Staff intent to return surveys are out and being returned. Principal Borganelli has staff planning in hand.
- Parent surveys will go out week 1 of June, and will allow review in June meeting.
- Aftercare enrollment is way up.
- **Budget items:**
 - On projected SY21 budget. TSA has already changed again, ESSER funding (there are various ESSER segments) is suspect in parts, one mill also has some questions and we are not clear from SBAC and state what will be reimbursement basis and what's being provided lump sum or as regular payments. Basically, staff and BOD have low confidence in the reliability of the incomes that have been projected through SBAC and state materials.
 - Budget planning: There's a meeting Tuesday 5/25 that should allow answers to certain questions that are critical to resolving the budget plan for next year.
 - TSA funding: what are requirements for allocation of TSA funds? Under HB 641 last year the funding was earmarked for RAISES to increase minimum pay to 47.5k for full time teaching staff. There is TSA funding this year: does it have special requirements for usage? It's not workable to just keep increasing expenditures without a sustained funding to support the expenditures.
 - Clarifications sought:

- ESSER
 - ESSER 2 and 3?
 - One mill?
 - HLA does NOT have clarity about DA directives from state. Expectation are that the state will not fund DA students, so it's important that HLA staff communicate with remaining DA families to best plan for their future options. .
 - Principal Borganelli will coordinate with various board members that are supporting budget information gathering and compilation.
 - In the absence of updated information from SABC and state education authorities, the best reasonable plan is to update previous budget information and expectations. Previous meeting minutes detailed budget items from last year and extraordinary items related to capital expenditures and to pandemic items.
 - Current plan for budget:
 - 1) Use projected information that's most reliable to build an operating budget for the most necessary items.
 - 2) Build a budget for the less certain incomes, and identify the expenditures that are planned IF those incomes manifest.
 - On teacher salaries: owing to continued uncertainty about incomes HLA cannot project well enough to offer salary increases into the contracts to offer for next year. Instead, based on updated projections, BOD will make a solid plan to disburse excess funds as bonuses, because it is not possible to wait for clarity on budget from SBAC and state sources (that would not allow contracts to be made, and the contracts have to be done on time).
- Board liaison report follow up:
 - Complaints: none noted from board liaison.
 - **Board meetings planning.** For the foreseeable future all meetings will be conducted remotely by Zoom or alternate platform.
 - Next board meeting planned for Wednesdays at 4pm by Zoom
 - **Interim reports after budget meetings: Principal Borganelli sending info to BOD as it become available to allow full preparation for next meeting so budget can be passed.**
 - **June meeting 9th.**
 - Note that school calendar goes to June 18th this year, so longer than usual.