

2020 06 09 Tuesday - draft  
HLA board meeting – by Zoom.

Present: Bernd Liesenfeld, Sharon Sperling, Jacqueline Swank, Bettianne Ford and Sheila Crapo. Also present Mike Collins, Principal Borganelli, Amber Matts, Rebecca Carr, B Karcinski  
Started / Ended: 4:09pm called to order. Adjourned 6:09 pm.

#### Old Business and continuing

- Reviewed May 12 and May 19 meeting minutes.
  - Sharon moved to accept both Minutes, Sheila seconded. All approved.
- Loan refinance:
  - 295k at 4.25% (initial / floor rate). This includes about 6.1k of closing fees, including appraisal. The payments will remain at same level, which is \$1.2k lower than previous combination of notes that are combined here.
- Budget items covered first to allow for coherent spending decision.
  - Low point in balance sheet will be end June. Projected at \$195k.
  - Camera system as required for SAFE Schools was paid already. Partly offset by a grant that Principal Borganelli found.
  - Panic buttons. Required to have one. Planning to install 2. Sheila moves to have Principal B get up to 1.5k. Bernd seconded – all approve, motion carries.
  - New loan: payment will be defined, but amount to go to principal and interest will vary by rate. Current is 4.25%.
  - Motion by Sharon to authorize B Ford and S Crapo to sign loan documents All approve – motion carries. We don't have clarity on appraisal – Principal B to follow so we can be informed because this determines what line of credit can be available if HLA needs improvements, etc.
  - Bonus proposed for Principal Borganelli. Bernd proposed motion to approve planned 3k bonus for Principal, Sheila seconded, all approved. Motion carried.
  - Sheila proposed motion to give Rebecca Carr a 3k bonus also in reward for very hard work and diligence. Bettianne seconded. All approve – motion carries!

Below items are school improvements (out of chronological discussion order, reordered for clarity here):

- Kitchen refurbish: compared several offers. Raymond of Jasper Stone (?) gave best offer at ~13k. Orders were to do safe and effective, but not fancy remodel. Include low counter so kids can safely participate in kitchen projects. So far the only quote in writing was from Aslan, who quoted 19k for cabinets, and a total of 33.5k. Jason noted 25-40k for total project. Motion made by Sheila to authorize HLA to go ahead with kitchen remodel pending full resolution of quote, up to \$18k. Bettianne seconded. All approve – motion carries.
- Soffits and long range plan
  - Previous Soffit quote had been 24k. Current quote is 15k from Blake at Duffield Home Improvements. Replacement is proposed to be Aluminium. Motion by Sheila to permit HLA (principal Borganelli) to authorize repairs to soffit and fascia and gutter at budget up to 22.5k. Jacqueline seconded – all approve, motion carries.
- Final budget. Move by Sharon to approve budget in general form, with note that categories are to be refined. Sheila seconded, all approved, motion carries.
- Summer camp: while the governor allowed opening in the state, ACSB has made no decisions and has not allowed any openings. No information to work from.
- Principal Borganelli is implementing planning for remote learning situations for kids that are not able to directly physically attend in Fall semester.

- Sharon Sperling suggested Mike Collins join HLA board. Sheila seconded, all approve – we have a new board member!
- Board liaison reports no conflicts came to his attention.
- Other items:
  - Board meetings planning. For the foreseeable future all meetings will be conducted remotely by Zoom or alternate platform.
  - Supplemental board meeting planned for **July 21<sup>st</sup>** in case it's needed.