

2019 06 18 Tuesday
HLA board meeting

Present: Bernd Liesenfeld, Bettianne Ford, Sheila Crapo, Sharon Sperling. Also present R. Carr, Mike Collins, Principal Borganelli. Bill Karcinski

Started / Ended: 5:05pm called to order.

Adjourned 6:52pm.

Old Business and continuing

- Minutes from May meeting. No corrections. **Motion to approve Bernd, seconded Sharon. All agreed.**
- Consideration of reviewing by-laws. Not currently necessary.
- Board terms of service: plan is to review those terms next meeting.
- Lucia Knowles has resigned from board (on good terms – owing to family needs).
- Long range planning follow ups: reviewing cost estimates provided by Hudson Homes.
 - Parking lot renovation: ~10k price for proposed work. Need to figure out how long that renovation would last. (projected life). Borganelli to follow up. **Motion to approve up to \$12k for parking lot project based on comparison bid and confirming expected lifetime, to complete before school start if possible. Moved by Bernd, Sharon seconded. All in favor: motion carried.**
 - Sidewalk: idea floated to use timbers and gravel possible: get quote separate from pad. Possible to get timbers included in above price...
 - Gutters and Soffits separate from above. 24k quote. Consider which are priority.
 - Pad – reviewing smaller down to 40x40' to preserve landscape. This can also lower cost.
- Budget (longer term): we estimate that parking lot renovation plus sidewalk is affordable, but may need to postpone other projects to further time.
Consideration of using capital funds – when we have to renew mortgage.

New Business

- New Requirements for Safe Schools. Mandatory attendance so Principal and Guardian are attending. Threat assessment will be reviewed and updated. Compliance issues (these may and probably will cost us a certain amount of capital outlay over next budget periods – to be determined).
 - Interior doors
 - Gate to back
 - Exterior doors to 2nd and 4th grade rooms.
 - New drills required: monthly classroom drills including barricading.

Principal report:

- Robotics: confirmed that program is one time investment. **Motion to approve up to \$6k for robotics program. Bernd Moved. Sharon Seconded. All in favour: Motion carried.**
- Enrollment at 107 currently. High confidence in this number. Lots of interest in tours also.
- All final appraisals completed
- All contracts completed.
- All teachers returning.
- **Motion to provide Principal with bonus for hard work, especially for enrollment improvement and all teachers returning. Sharon moved to provide 3k bonus for 2018-19 school year (year end bonus). Bernd seconded. All approved, motion carried.**
- All staff have to be trained in youth mental health first aid (3 yr certification). Most staff already trained now.
- School structure confirmed
 - Mike Collins as Assistant Principal
 - Amber Matts as Lead Teacher
 - Board recognizes this as useful structure.

Future meetings information and plans.

- Board meetings upcoming dates: July ?? if needed. Aug 20.