

2019 04 16 Tuesday  
HLA board meeting

Present: Bernd Liesenfeld, Bettianne Ford, Jacqueline Swank, Sheila Crapo. Also present Amber Matts, Rebecca Carr, Mike Collins, Principal Borganelli.

Absent: Lucia Knowles, Sharon Sperling

Other public: Jason Ratliff, parent. Professional in building industry, supporting HLA upkeep and facilities.

Started / Ended: 4:35pm called to order.

Adjourned 6:00pm.

### Old Business

- Minutes from March meeting. No corrections. **Motion to approve Sheila, seconded Jacqueline. All agreed.**
- Long range planning follow ups:
  - Air conditioning units cleaning: quotes gathered. About \$700 for AC maintenance. Staff to go ahead as appropriate.
  - Soffits quote. Discussion noted that it's important to have a strategic plan to guide water flow, so need more guidance.
  - Pavilion and hardtop construction. Site? Discussion of identifying what's appropriate with county permit.
- Dress code questions (re: previous parent comment). SBAC definition of dress code cited. Noted that HLA will not be more restrictive than SBAC. In response to parent comment about footwear for teachers, response is that teachers shall have footwear appropriate to their job requirements, and most do not have to participate in PE.
- FSA testing started. Big time gap to next tests this year.
- Kindergarten intake begun.
- Board training: all members have to re-certify (2 yrs duration of certification). HLA has paid and logins were sent, but link was not sent yet. Note to board members: have by-laws available to work from. Principal Borganelli to share to board.

### New Business

- Budget and financials
  - Enrollment at 99. Projected 105/106 for 2019/20 based on current commitments and class allotments.
  - The building loan has a decision point in December. We expect that we can continue with roughly the same terms. Also possible to utilize some of the equity for capital improvements.
- Staff evaluations are done and incorporated into staff proposal for salaries, contracts.
- Principal Borganelli to assemble following:
  - Proposal for staff positions and structure. i.e. articulating a vice principal. Compensation strategy to adequately support the work done by transition team last year: suggestions for bonuses, stipend for insurance, educational grants to

staff, etc. Also numbers on true costs so we can compare to operational budget anticipated for next year.

- Numbers for strategic planning on capital outlay items we anticipate.

Public comment. No attendants were there to comment.

Future meetings information and plans.

- Board meetings upcoming dates: May 21