

2018 11 27 Tuesday
HLA board meeting

Present: Bernd Liesenfeld, Lucia Knowles, Bettianne Ford, Sharon Sperling, Sheila Crapo. Jacqueline Swank joined 445pm. Also present Principal Borganelli. Rebecca Carr and Bill Karcinski (guardian and parent to board representative).
Absent: Sheila Crapo.

Started / Ended: 440pm called to order.
Adjourned 552pm.

Old Business

- Minutes from October meeting. Trivial corrections (unify time format and not initials but full names). **Motion to approve Lucia, seconded Sharon. All agreed.**
- School safety updates and issues. Bill Karcinski

New Business

- Safety
 - Guardian. Bill K is the guardian. To be introduced Thursday parent night on Mental Health and Wellness. Parents will also be given his email for board representative duties. Note that Bill has passed the guardian training but the certificate has not yet been issued (and carry of arms will be pending certificate issue).
 - Insurance: In regard to relevant insurance, some clauses have been identified that conflict and the policy is pending finalization on correcting all points.
 - Doors project update. Shore builders selected. Installation to be executed over Christmas holidays, on budget previously approved.
- Principal report. As per report provided in board materials. Important notes: school recognition program award made, and money deposited already. Allocation was voted on based on previous guidelines that were arranged with board assistance (to define the eligible staff). Vote was made to apportion 100% as award to staff (to clarify, this is a staff vote, not board).
- Financial: bank statements were reviewed by Sharon S and found appropriate.
 - Discussion of budget format, because presentation is easy to get lost in. Suggestion to have annual budget presented with any variances highlighted so that the board can approve the overall annual, and any material variances that occur.
 - Current enrollment is 98, with FTE of 98. Spaces in 4th and 5th grades, which consistently appears to be the case. Suggestion to contact homeschool community to help them transition into social situations.
 - FL dept of education provided another \$1,8xx dollars for SAFE Schools capital expenditures required for meeting SAFE Schools recommendations (from May survey by Officer Koontz).

- Strategic planning. Solicit members, particularly parents with students spread through school in early and later or mid grades to get both experience and investment in future. Appropriate to have a walk-through of facility also to update medium and long term needs.

Public comment. No attendants were there to comment.

Future meetings information and plans.

- December: no meeting
- Board meetings upcoming dates: Jan 22, Feb 19, March 19
- Strategic planning tbd