

Healthy Learning Academy
Meeting Minutes – 6/19/2018

Meeting was called to order at 4:42 pm at the school.

Board members participating: Sharon Sperling, Jacqueline Swank, Bettianne Ford and Sheila Crapo (electronically).

Order of business:

- **Contract language** - Board members discussed contract language for Principal to clarify vacation leave, with all other language remaining the same.
Sharon made the motion: Change the language in the principal contract regarding vacation leave to state that the employee is entitled to 20 vacation days during the contract year, with no more than 5 consecutive school calendar days taken as vacation without prior board approval. **Jacqueline seconded** the motion, and the motion carried.
- **Financials** – Sharon is working with staff to get all required accounts changed and signature cards completed as needed to add Suzanne. Sharon has reviewed the accounts and all is in order.
- **Bonuses** – the board discussed awarding bonuses to the transition team members for the role they played in managing all aspects of the school after Anni Egan’s abrupt departure due to her health.
Sheila made the motion: Award bonuses of \$2,500 to each of the transition team members, including Suzanne Borganelli, Rebecca Carr, Mike Collins, Lynn Little and Amber Matts, for their work during the transition. **Sharon seconded** the motion, and the motion carried.
- **Salary increases:** Principal Borganelli requested to increase the salaries for Lynn Little and Rebecca Carr. **Sheila moved** to increase the salary for Lynn Little and Rebecca Carr to \$17 and \$15 per hour respectively, starting in the 2018-19 contract year. **Sharon seconded** and the motion carried.
- **Safety:**
 - The board and staff discussed safety priorities and determined that Mike will send estimates for doors and other primary safety issues to Sheila, who will follow up to get some bids from construction companies.
 - Safety officer training – Staff will attend an informational meeting about the safety officer training being offered by Alachua County Sheriff’s office. In regard to this position and training, the following motion was made:
Sheila moved: The board authorizes payment of the cost of training for the safety officer to be conducted during the summer months of 2018, and to pay the salary, to be negotiated, for the officer who attends the training for the 2018-19 school year. **Jacqueline seconded** the motion and the motion carried.
- **Other** – Bettianne will meet with Suzanne prior to scheduling the long range planning meeting to update the plan with required safety items.

The next meeting of the board is set for July 10th at 4:40 – 6 pm. Focus of the discussion will be regarding school safety issues, since some are required to be in place at the start of the school year.

The meeting adjourned at 6:15 pm.

Respectfully submitted by Bettianne Ford, President, for Lucia Vault, Secretary