**HEALTHY LEARNING ACADEMY**

**Board of Directors Meeting- August 21, 2018**

The meeting was called to order at 4:32 PM by Bettianne Ford

**1. Welcome**

-Board members present at the meeting: Bettianne Ford (President), Sharon Sperling (Treasurer), Lucia Knowles (Secretary), Sheila Crapo, Bernd Liesenfeld, and Jacqueline Swank. Also present: Amber Matts (Dean of Curriculum), Mike Collins (Dean of Students), Suzanne Borganelli (HLA Principal), and Shannon Sweeny.

**2. Old Business**

-Minutes approved from July 10, 2018 board meeting approved- Bernd made a motion to approve the minutes and Sharon second the motion. The motion carried.

-Board Members discussed the replacement of the doors for security reasons. Bernd made a motion to allow the staff to decide on a bid for the replacement cost up to $10,000. Sheila second the motion. The motion carried.

-Public Comment- None

**3. New Business**

- Board Representative Report- Lynn Little resigned from HLA and a new Board Representative is being pursued. Meanwhile, the office staff is monitoring any emails and parent concerns.

-Suzanne updated the Board on updated safety measures, such as the hiring of a school guardian, Bill Karcinski. He is in the process of completing all mandated trainings by the district and plans to complete them by the end of October. At that point, he will be carrying a weapon and we will need to update our insurance. Thus, she will investigate quotes from insurance agencies including the one we currently have. She also noted that all staff and students have completed the district required ALICE trainings. Suzanne requested to take personal leave from 9/29/2018-10/5/2018, which the Board approved.

- Financials/budget- Sharon and Suzanne plan to meet with Sharon Fourakre, our CPA, to review our budget reports and make them more user-friendly. We will then review the financials

-Lucia asked to step down from being secretary for personal reasons. Bernd offered to take future minutes.

- Public Comment- None

Future Meetings:

September 18, 2018 4:30-6:15 PM

October 16, 2018 4:30-6:00 PM

Meeting Adjourned 6:01 PM