**HEALTHY LEARNING ACADEMY**

**Board of Directors Meeting – December 5, 2017**

The meeting was called to order at *4:45* PM by Bettianne Ford.

1. ***Welcome***

* Board members present at the meeting: Bettianne Ford (President), Sharon Sperling (Treasurer), Lucia Knowles (Secretary), Sheila Crapo, Bernd Liesenfeld, and Jacqueline Swank. Also present: Principal, Anni Egan, Lynn Little, Amber Matts, Suzanne Borganelli, Rebecca Carr, Mike Collins, and Katje Jenisch.
* Persons signed in for public comment: None.

2. ***Old Business***

* The Board approved Minutes from the August, 2017 meeting as corrected: **Sharon moved to approve the minutes, Jacqueline seconded. Motion carried.**
* Playground- Begin installation on December 20th.
* Staff Items- The new job descriptions for Amber Matts and Mike Collins were reviewed. A motion was moved to accept the new job descriptions, salary adjustments, and make the pay retroactive. **Bernd moved to approve the motion, Sheila seconded. Motion carried.**

3. ***Public Comment***- None

4. ***New Business***

* Board Representative Report- There were some discrepancies concerning the distribution of A+ money. However, proposals were made and a majority of the staff voted in favor of one proposal.
* School Recognition Plan/A+ Money- A motion was made to accept the staff’s proposal for the distribution of the A+ Money. **Lucia moved to approve the motion, Sharon seconded. Motion carried.**
* Financial- budget/audit- Audit report was completed and no mistakes were found. The sales tax form to be exemption from taxes, which has been sent on. The Board received and accepted the ratification of the budget to reflect final budgeted amounts equal to actual figures at fiscal year-end and noted in the minutes accordingly. **Sharon moved to approve the ratification of the budget. Sheila seconded. Motion carried.**
* Sharon Sperling reviewed all financials and expenditures for July and August and had no concerns. A **motion was made to accept the financials and expenditures. Sheila moved to approve the motion, Lucia seconded. Motion carried.**
* Strategic Plan- Next meeting- January 23, 2018 from 3:00PM-4:30PM.

5. ***Public Comment Period***

None

6. ***Adjourned 5:52 PM***

***Future Meeting Dates:***

March 13, 2018 4:30PM-6:00PM

May 15, 2018 4:30PM-6:00PM