**HEALTHY LEARNING ACADEMY**

**Board of Directors Meeting- March 13, 2018**

The meeting was called to order at 4:32 PM by Bettianne Ford

1. **Welcome**

-Board members present at the meeting: Bettianne Ford (President), Sharon Sperling (Treasurer), Lucia Knowles (Secretary), Sheila Crapo, Bernd Liesenfeld, and Jacqueline Swank. Also present: Amber Matts (Dean of Curriculum), Mike Collins (Dean of Students), Anni Egan, Tim Egan, Lynn Little, Suzanne Borganelli, Josh Watson, Tierra Dozer, and Brent Baris.

**2.** **Old Business**

 -Minutes approved from February 13, 2018 board meeting approved- Shelia made a motion to approve amended minutes and Bernd second the motion. The motion carried. Changed spelling of Katje’s last name to Janisch.

 -Board Members discussed the rough draft of the principal job description that the committee containing Bettianne Ford, Jacqueline Swank, and Lucia Knowles compiled on February 26, 2018. The board made recommendations as an amended draft was created. Bettianne has the new draft. Board will review the amended draft of the Principal Job Description at next board meeting.

 -Public Comment- Josh Watson asked about the 3 years teaching experience and the board reviewed and adapted that Qualification. Tierra Dozer asked about adding a qualification that an applicant would have experience in nutrition/physical education, and it was decided that it could come up as an interview question, since the job description does say that an applicant should uphold the mission of HLA.

1. **New Business**
* Board Representative Report- Parents are concerned that a new principal maintain the mission and goals of HLA.
* Leadership Report- Mike reported that the HLA accounts have been updated, staff observations are in scheduled, and that weekly staff meetings that are ongoing. An audit for HLA will be conducted from March 12-16, 2018 and the annual 2017-2018 report and the profit/loss vs. actual report has been created.
* Financials/budget- A motion was made to approve all the expenditures/financials through December of 2017. Shelia moved. Sharon second. Motion carried.
* We need to file the 2017 annual report to get reinstated and file the 2018 report in a timely manner.
* The board would like to make Anni Egan a performance pay bonus pending further information from Anni. Shelia made the motion to make this performance pay bonus and Bernd second it. Motion carried.
* Public Comment-

Future Meetings:

April 24, 2018 4:30-6:15 PM

May 15, 2018 4:30-6:00 PM

June 19, 2018 4:30-6:00 PM

Meeting Adjourned: