**HEALTHY LEARNING ACADEMY**

**Board of Directors Meeting – September 2*0, 2016***

The meeting was called to order at *4:36* PM by Bettianne Ford.

1. ***Welcome***

* Board members present at the meeting: Bettianne Ford (President), Lucia Knowles (Secretary), Sharon Sperling (Treasurer), Bernd Liesenfeld, Sheila Crapo, and Jacqueline Swank. Also present: Principal, Anni Egan. Others attending: Lynn Little, Mike Collins, and Shannon Sweeney.
* Persons signed in for public comment: None

1. ***Old Business*** 
   * + The Board approved Minutes from the August 22, 2016 meeting as corrected – **Sheila moved to approve the minutes, Jacqueline seconded. Motion carried.**
     + New Board Member packets were discussed and changed as the board felt necessary. We decided that the application will be reviewed by the board and we will discuss the applications and vote on persons of interest after reviewing the applications.
     + We reviewed the position of the board representative and liaison. Lynn suggested and the board agreed that it would be a good idea for her to keep a log of parent communications. The board discussed that the parent liaison would be an informal role affording a venue for parents to seek consult from another source other than the board representative.
     + Anni looked into the ability to prevent people from deleting emails and discovered she has the ability to suspend an account whereas the previous recipient will not be able to access those emails. She knows she can do this in the future to prevent any future compromise to emails that go through HLA.
     + Anni brought the top five playground proposals to the meeting and agreed to look into updating prices. Shelia will look into the required building permits if any. The board will discuss financial proposals it would be willing to approve.

1. ***New Business*** 
   * + The board approved the July budget and expenditures. **Bernd moved to approve the July budget and expenditures, Lucia seconded. Motion carried.**
     + Sharon reviewed the monthly financial statements and found no issues.
     + Anni let us know that there is a need to have rock or fill in the driveway and asked Sheila to ask Ivan about what we could do to fix this issues.
     + Storm day make-up. Teachers do not want to give up their workday. **Bernd made a motion to allow Anni to handle deciding which make-up day (January 2 or June 5) would be best for HLA. Sheila seconded. Motion carried.**
     + Anni brought the termination circumstances of Josh Benton and correspondences with him. Sharon agreed to construct a letter to address the “Cease and Desist” issue for Anni to respond to him.
2. ***Adjourned 6:10 PM***

***Future Meeting Dates***

October 18, 2016 4:30-6:00

November 15, 2016 4:30-6:00

December 20, 2016 4:30-6:00

*Minutes taken for the board meeting by Lucia Knowles*