

HEALTHY LEARNING ACADEMY
Board of Directors Meeting – April 19, 2016

The meeting was called to order at 4:30 PM by Bettianne Ford.

1. Welcome

- Board members present at the meeting: Bettianne Ford (President), Peggy Ford (Secretary), Carolyn Lichty (Board Representative), Bernd Liesenfeld, Jacqueline Swank
- Also attending: Anni Egan (Principal), Lynn Little (Interventions), Amber Matts (4th Grade), Melissa Corbett (5th Grade), Chelsee Florence (2nd Grade), Stephanie McSweeney (aide)
- Board members absent: Sheila Crapo, Sharon Sperling, Lucia Knowles

2. Old Business

- Approve Minutes from March 15, 2016 regular board meeting – Jacqueline moved to approve minutes, Bernd seconded. Motion carried.
- Follow up:
 - Strategic planning committee update /minutes – the next meeting will be April 27 at 1:30 PM. Committee will solicit feedback from parents.
 - Volunteer policy update – moved to May
 - Parent Survey approval –
 - Suggested changes/additions to survey
 - Change wording: The amount of homework my child receives is appropriate for their grade level.
 - Add in questions about items that have been addressed before.
 - Change wording: I feel comfortable discussing my child’s needs with school personnel (teacher or other school staff).
 - Add: I feel comfortable about the level of communication regarding discipline.
 - Send early out in late April or early May to parents.
- Public comment – no public comment.

3. New Business

- Staff presentation on communication –
 - Melissa delivered a presentation about SeeSaw, a program for teachers to communicate with families about what is happening during the school day by posting text updates, photos and videos from an iPad. It is also a way for teachers to organize photos and videos by topic.
 - Amber delivered a presentation about Classroom Dojo, which enables the teacher to send feedback icons to the parents and to post “classroom stories,” which are videos and photos. Teachers can send class-wide or private messages to parents.
 - Jacqueline asked if there was a consent form to make sure parents agree with participation. Anni said the media release parents sign at the beginning of the year covers all media.
- Principal report and Financials (attached)
 - Sharon reviewed and had a question about best & brightest, and Anni explained that it was for Katje. Everything was satisfactory.
 - Bernd moved to approve expenditures, Carolyn seconded. Motion carried.
- Board Business

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- Complete Board report for SBAC – all board members present are returning as board members for the next school year.
 - Board Development – Bettianne suggested that the board could benefit from a presentation on charter school law. Carolyn moved to schedule, Peggy seconded.
 - Board Representative report
 - Carolyn was concerned that currently there is no way to discuss issues parents have without disclosing their identities to the principal. This issue could possibly be addressed during the charter school law presentation.
 - Principal evaluation format /staff survey for comment
 - Anni and Jacqueline will clean up survey and present next month. The goal for surveys to be sent out is May 6.
 - Public Comment Period
4. Adjourned 6:01 PM

Future agenda items:

- TBD
 - Report from Principal about how results of Parent Survey are being used
 - Volunteer policy manual
 - Teacher presentation about professional development

Future meeting dates:

- 5/17/16
- 6/21/16
- July meeting?