

HEALTHY LEARNING ACADEMY
Board of Directors Meeting – September 15, 2015

The meeting was called to order at 4:30 PM by Bettianne Ford.

1. Welcome / Introductions

Board members present at the meeting: Bettianne Ford, Carolyn Lichty, Peggy Ford, Sheila Crapo, Jacqueline Swank and Lucia Knowles. Also attending: Anni Egan (Principal), Amber Matts, Lynn Little, Keilah Trujillo, Chelsee Florence, Sarah Lake. Board member absent: Bernd Liesenfeld.

2. Old Business ☐

- a. Minutes: Carolyn moved to approve August minutes, Peggy seconded.
- b. Principal Evaluation:
 - i. Actions to take to increase information available for making Principal evaluations:
 1. Have exit survey for families who leave before graduating
 2. Have survey that parents can fill out anytime
 3. Have a short survey mid-year in addition to end of the year
 - ii. Evaluation completed
 - iii. Next year, the goal is to complete the evaluation at the end of the school year.
- c. Strategic Planning
 - i. Carolyn will be out for 4-6 weeks but will be available by phone or email during that time. Carolyn will submit something for the October newsletter to let families know about her absence.
 - ii. Bettianne suggested having an audit of the building to ensure we include building maintenance issues in the strategic plan.
 - iii. Board members should send ideas for strategic planning to Carolyn by October 30.

3. New Business ☐

- a. Financials – Sharon reviewed all statements and had no concerns.
 - b. Parent Representative Report – Nothing new to report.
4. Public comment period – Request for board members to send in bios and pictures to post on the HLA website.
5. Meeting adjourned at 6:09 PM.

Future agenda items:

- Report from Principal about how results of Parent Survey are being used.

Minutes submitted by Peggy Ford for approval at the October meeting.

Future meeting dates:

Oct 20

Nov 17

Dec 15