

HEALTHY LEARNING ACADEMY
Board of Directors Meeting – June 23, 2015

The meeting was called to order at 4:32 PM by Bettianne Ford.

1. Welcome / Introductions

Board members present at the meeting: Bettianne Ford, Carolyn Lichty, Sharon Sperling, Wendy Heimann, Peggy Ford and Bernd Liesenfeld. Also attending: Anni Egan (Principal), Lynn Little. Board members absent: Sheila Crapo, Betty Braun.

2. Old Business

- Approve Minutes from May 2015 meeting: Carolyn made a motion to amend the minutes to add the specific language of the procedural change in our bylaws requiring a minimum of 5 and a maximum of 9 board members. Wendy seconded motion. Motion was approved.

Carolyn motioned to accept the minutes as amended, Wendy seconded. Motion was approved.

- Follow-up

- Parent Representative report – Wendy

Wendy has discussed with Anni the issues which have concerned parents (all of whom have left the school) about discipline and communication with students who need accommodations. Wendy said that Anni is receptive to change and shows promise in being able to meet the needs of the students and parents. Wendy feels confident Anni is aware of concerns expressed by parents and by Wendy. Carolyn, as the new liaison, will monitor Anni's progress.

Anni mentioned several strategies she will implement this coming year to address parent concerns:

- education for teachers and staff on communication and discipline
- conduct tours of her office for students so they do not feel so intimidated when they need to use the principal's office for testing or other non-disciplinary use
- find mentor parents for new families
- Status of Parent survey – Bernd and Peggy

Peggy circulated a summary of the analysis of the survey results, and will distribute a more detailed analysis, including a highlight of comments, at the July meeting. They will also come up with a draft for a survey to be given at the beginning of the year.

- Grievance policy for parents/students and staff

Some revisions were made, and suggestions were made for an alternate name of the policy: "conflict resolution," "communication guidelines," "issue resolution process," or "conflict resolution protocol." Peggy will submit another draft for discussion at the next meeting.

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3. New Business:

- Budget approval
 - Anni said that the salary schedule was well received.
 - Sharon motioned to approve May budget. Wendy seconded. Motion carried.
 - New expenses to add to this year's budget:
 - \$3.8k – payroll
 - \$4k – tablets
 - \$2k – irrigation
 - \$4k – tree removal

- Approval of Officers for 2015 – 2016

- Bettianne Ford, Chair
- Sharon Sperling, Treasurer
- Peggy Ford, Secretary

Sharon moved to approve board officers. Carolyn seconded. Motion carried.

- Mortgage Pay Down

Bettianne entertained a motion to make a lump payment of \$6k to pay down the first mortgage. Bernd moved and Sharon seconded. Must be done by July 1. Motion carried.

- Board Agenda for July

- Deep dive for parent survey
- Discuss staff survey
- More discussion about grievance policy
- Raise the visa credit limit
- Potential board members
- Finalize policy manual

- Board Agenda for August

- Playground discussion
- Use of facility

4. Public Comment Period - no comments

5. Bettianne adjourned the meeting at 6:02 p.m.

6. Minutes submitted by Peggy Ford for approval at the July meeting.